

## GARUDA EMBLEM

### Notification of the Department of Land Transport

On criteria, procedures and conditions for permission request, permission granting, duration, and sign for the use of vehicles temporarily brought into the Kingdom of Thailand for tourism or any other necessary purpose  
B.E. 2559 (2016)

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For expedient processing of permission request, permission granting, duration, and sign for the use of vehicles temporarily brought into the Kingdom of Thailand for tourism or any other necessary purpose, and by virtue of Section 6/1 Paragraph Three of the Vehicle Act B.E. 2522 (1979), as amended in the Vehicle Act (No. 17) B.E. 2557 (2014), the Director-General of the Department of Land Transport hereby issues a notification on criteria, procedures and conditions for permission request, permission granting, duration, and sign for the use of vehicles temporarily brought into the Kingdom of Thailand for tourism or any other necessary purpose as follows:

Clause 1 This notification shall come into force sixty days from the date of its publication in the Government Gazette.

Clause 2 In this notification:

"Vehicle" means,

(1) A passenger car with no more than nine seats, including that of the driver, and excluding the van type of vehicle.

(2) A truck with the combined weight of a vehicle and its load not exceeding 3,500 kilograms.

"Local vehicle" means vehicles and motorcycles, registered in any country sharing a common border with Thailand, that regularly enter or exit Thailand via a border Customs House for business purposes such as to purchase consumption goods, to seek medical treatment and education and so on. A local vehicle must travel inside the Kingdom only within the prescribed areas and must observe the criteria stipulated by the Department of Land Transport.

"Travel agency" means a licensee of tourism business operation for in-bound or general tourism in accordance with the Tourism Business and Guide Act B.E. 2551 (2008).

Clause 3 Request for permission to temporarily use a vehicle inside the Kingdom under this notification shall apply to the vehicle registered in a country with no agreement with the Thai government on this matter or a country with existing agreement with the Thai government on this matter but where no details on the execution of the agreement have been issued yet. The vehicle shall be brought into the Kingdom for tourism or any other necessary purpose which is not for hiring. The notification shall not apply to the following types of vehicles:

(1) Vehicles imported under the cooperation between the Thai government and the government of that country.

(2) Vehicles of the country with existing agreement on land transportation with Thailand such as the Federation of Malaysia, the Republic of Singapore, and Lao PDR.

(3) Local vehicles.

Clause 4 Request for permission to use a vehicle within the Kingdom of Thailand on a temporary basis shall be submitted, not less than 10 working days before the entry date, to the Provincial Land Transport Office located in the same province as the border Customs House or to a Land Transport Office designated by the Director-General of the Department of Land Transport. The following application documents are required:

(1) Photocopy of applicant's and driver's passport with no less than six months of validity. For applicant not holding the nationality of a visa-exempt country under an international agreement, an entry visa inspection shall apply.

(2) Photocopy of a driving license for the type of vehicle requested for permission with no less than six months of validity and its Thai or English translation version, certified by an authorized translation unit in the country of issue.

(3) Photocopy of a vehicle registration certificate and its Thai or English translation version, certified by an authorized translation unit in the country of issue. The vehicle's remaining annual tax payment must cover the duration of vehicle use in the Kingdom. At least one photograph of the vehicle that clearly displays its body type, color and registration number.

In the case that the applicant is not the owner of the vehicle a written consent from the vehicle owner must be submitted.

(4) Valid vehicle inspection certificate issued by the authorized agency of the country of issue and its Thai or English translation version.

(5) Photocopy of proof of compulsory insurance certificate under the Motor Vehicle Victims Protection Act B.E. 2535 (1992) and third party liability insurance with a minimum coverage of 1,000,000 THB for loss of life, bodily injury or damage to health liability per person per accident, and a minimum coverage of 1,000,000 THB for property damage liability per accident. The insurance's period of validity must not be less than the duration of vehicle use in the Kingdom.

(6) Travel itinerary with details of, for example, place of accommodation, duration of stay, arrival and departure dates at the border Customs House.

Clause 5 Request for permission to use vehicles under Clause 4 shall be submitted in the designated application form by a travel agency together with Clause 4 documents and the following supplemental documents:

(1) Copy of travel agency's national identification card or juristic person registration certificate which is certified by the partnership company registrar not more than six months before the application date.

In the case that the travel agency licensee is not the actual travel agency operator, a power of attorney must also be submitted with photocopy of the proxy's and the attorney's national identification card.

(2) Photocopy of a tourism business license under the Tourism Business and Guide Act B.E. 2551 (2008).

Clause 6 Deliberation of a permission request shall be based on the following criteria:

(1) Accuracy and completeness of Clause 4 and Clause 5 documents.

(2) Applicant and driver of the vehicle must have no record of Clause 11 violation unless one year has lapsed since the date of violation.

(3) The travel agency must have no records of Clause 12 violation unless one year has lapsed since the entry date of the violation on the record.

(4) The request permission is for vehicle use in the province where the border Customs House at the point of entry is located only.

Clause 7 When the Registrar deems the request in compliance with Clause 6 criteria, the vehicle shall be permitted into the Kingdom for the length of the travel itinerary but no more than 30 days. The Registrar shall collect temporary vehicle use permit and vehicle use sign fees, and issue the vehicle use sign. No more than 60 days shall be granted for this purpose in one calendar year.

The vehicle use sign shall be as shown in the attachment to this notification.

Clause 8 In the case that the driver of the vehicle holds a driving license that is not recognized in the Kingdom of Thailand, it is the travel agency's responsibility to have the driver applying for a provisional driving license, on the first date of entry, from the Provincial Land Transport Office or a Provincial Land Transport Branch Office located in the same province as the border Customs House.

Clause 9 In the case of an emergency or an act of God that prevents the vehicle from leaving the Kingdom within the permitted period, the travel agency shall give the necessary reason for not being able to do so. It shall then submit a vehicle use extension application together with Clause 4(5) proofs of evidence to the Registrar who granted the initial permission. The Registrar may grant an extension as deemed necessary for a period not more than 30 days.

In extending the permission period, the Registrar shall collect temporary vehicle use permit and vehicle use sign fees, and issue a new vehicle use sign.

Clause 10 Permitted user or driver of the vehicle must comply with the following conditions:

- (1) Driver must hold a driver license that is recognizable in the Kingdom of Thailand.
- (2) Vehicle use sign must be placed in the vehicle where it is clearly visible.
- (3) Use the vehicle only in the province specified in the vehicle use sign and only the permitted vehicle can be used.
- (4) Carry a photocopy of the vehicle registration certificate and its Thai or English translation version in the vehicle.
- (5) Carry proof of Clause 4(5) insurance documents in the vehicle.
- (6) The permitted vehicle must enter and exit the Kingdom at the border Customs House in the same province of its point of entry.
- (7) The permitted vehicle must leave the Kingdom by the end of the permission period except in the case of an emergency or an act of God.
- (8) Abide by the vehicle and land transport laws and other relevant laws.

Clause 11 Permitted user or driver of the vehicle who violates any of Clause 10 conditions shall be penalized by competent official in accordance with the law. The Registrar shall record such violation in the offense database.

Clause 12 Travel agency shall direct and oversee strict observation of Clause 10 conditions by permitted user and driver of the permitted vehicle. If any violation occurs, the travel agency shall be held responsible and the Registrar shall record the travel agency's liability in the offense database.

Clause 13 In case of loss or damage to vehicle use sign during the travel period, the travel agency shall apply for a replacement vehicle use sign at the Provincial Land Transport Office that granted the initial sign. The Registrar shall record the travel agency's statement as proof of evidence, collect vehicle use sign fee and issue a new vehicle use sign.

Clause 14 Permission to use the vehicle and vehicle use sign shall terminate upon the permitted vehicle leaving the Kingdom.

Clause 15 There shall be no refund of vehicle use permit and vehicle use sign fees to the permitted user who has not brought the permitted vehicle into the Kingdom.

Clause 16 If necessary, the Department of Land Transport may exempt the vehicle specified in this notification from compliance with any of the said criteria or conditions or may permit vehicle not specified in this notification into the Kingdom.

A request for exemption from any of the criteria or conditions in Paragraph One of this clause may be submitted to the Department of Land Transport not less than 30 working days in advance. The Department of Land Transport may require applicant to observe any of these criteria or conditions and may stipulate any other condition for applicant's compliance. The provisions of Clause 5 shall apply mutatis mutandis to such request.

Issued on 30 March 2016

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(Mr. Sanit Prommawong)

Director-General of the Department of Land Transport

## Vehicle Use Sign

Permit No. .... / .... / .....

### Vehicle Use Sign

Temporary Permit

Date .... / .... / .... - .... / .... / ....

Valid from

Valid through

Vehicle of country .....

**XXX-XXXXX**

(Registration number of permitted foreign vehicle)

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(Province/State of permitted foreign vehicle)

Owner/Applicant .....

Body type..... Make .....

Model ..... Color .....

Seats ..... Vehicle identification number (VIN) .....

Engine No. .... Cylinder capacity (CC).....

Weight ..... kg. Gross weight ..... kg.

- Border of entry .....

- Border of exit .....

Province of vehicle use .....

- Driver

1. .... Passport No. ....

2. .... Passport No. ....

Name of travel agency .....

Tourism business license No. ....

.....

(Registrar)

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